

BYU Chemistry/Biochemistry Faculty Safety Checklist

General

*please note you must be logged into a Chemistry account for links to work

- Meet with the Department Safety Consultant
- Request from risk management a new sign to be posted outside of your lab, with all of the included hazards [here](#).
- Request unneeded materials and equipment to be removed by talking to the Department Administrative Assistant and the Department Safety Consultant.
- Schedule the removal of any Unwanted Lab Material (waste), by risk management [here](#)
- Become familiar with the [Department Safety Website](#).
- Become familiar with the [Department Hygiene Plan](#).
- Recognize that there are two places to report injuries: [Employees/Student Employees](#) and Students.

Training

- Take the following trainings, and have all **lab students** take the same training:
 - [Chemistry/Biochemistry Lab Standard](#) (Required for all lab workers. To be completed every two years). All three parts are online, but part three is online and also uses the following [checklist](#) that should be printed, signed, and turned in to the Business Office (214 NICB).
 - [Subpart K](#)- this is the program we use for training on Unwanted Lab Material (aka. waste). Anyone who will generate "waste" will need to have this training.
- If you use a fume hood take [Fume Hood Safety](#).
- Identify and take other applicable trainings that can be found on the [Department Safety Website](#) or [Risk Management Website](#).
- Complete these trainings before any work begins in the lab.

Databases

- Get familiar with the [SDS database](#) (Safety Data Sheets) that we use. All current chemicals are there and all new chemicals are added by the Central Stockroom as they come in.
- Upload your Standard Operating Procedures into the [Department's SOP Database](#). Here you can view other SOPs that have been written and find templates to help you create your own.

Contacts

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